

**CITY OF ALMA -- APPLICATION FOR BUILDING/AND OR ZONING PERMIT**

PERMIT FEE \$ \_\_\_\_\_ ZONING FEE \$ \_\_\_\_\_ PENALTY FEE \$ \_\_\_\_\_ = TOTAL FEE \_\_\_\_\_ PERMIT NO. \_\_\_\_\_

Payment Type: Check No. \_\_\_\_\_ Cash ( )

*Please type or print clearly the following and complete reverse side:*

Name ,address and phone number of applicant: \_\_\_\_\_

Name and address of owner of building or other structure and land if other than applicant:  
\_\_\_\_\_

If address is unavailable, has a dwelling code number been applied for from Buffalo Co. Zoning? ( )yes ( )no

Located in Historic District? ( ) yes ( ) no Permit subject to Historical Preservation approval? ( ) yes( ) no

Kind of building or structure: House ( ); Garage ( ); Store ( ); Other ( ) (please list other:  
\_\_\_\_\_

Nature of building or structure: New ( ); Alteration ( ); Repair ( );

Building Dimensions: \_\_\_\_\_ # of Bedrooms \_\_\_\_\_ # of Bathrooms \_\_\_\_\_

Type of Water Supply: ( ) Public; ( ) Private Type of Sewer Disposal: ( ) Public; ( )Private

**DUMPSTER PERMIT APPLIED FOR: ( ) YES; ( ) NO; ( ) NOT APPLICABLE**

If yes, please list Dumpster Permit Number: \_\_\_\_\_

The undersigned agrees that all work will be done in accordance with the Zoning Ordinance and all other Ordinances of the City of Alma and with all Laws of the State of Wisconsin, applicable to said premises and with the information hereon.

Cost of Project: \$ \_\_\_\_\_ Number in family \_\_\_\_\_

Name of Contractor: \_\_\_\_\_

Name of Architect: \_\_\_\_\_

Name of Plumber: \_\_\_\_\_

Name of Carpenter: \_\_\_\_\_

Name of Electrician: \_\_\_\_\_

Remarks:

**We/I agree that all building will be done in compliance with all State and Federal Codes that are in effect. Upon the foregoing information, and in accordance with instructions on the reverse hereof. We/I do apply for a permit for the purposes herein shown. I/We certify this application to be true and correct.**

Date: \_\_\_\_\_

Applicant signature \_\_\_\_\_

Co-Applicant signature \_\_\_\_\_

## INSTRUCTIONS:

Application for a building permit shall be made in writing and shall state the name and address of the owner of the building or other structure and the owner of the land upon which it is to be erected and shall contain such other information as required.

With such application there shall be submitted to the city clerk a plan of the proposed work including a situation plan showing the location of the proposed new structure and/or alteration/addition with respect to adjoining streets, alleys, lot lines, and buildings, together with a statement of the materials to be used. Such plans shall be submitted.

After being approved, the plans and specifications shall not be altered in any respect which involves any of the above mentioned ordinances, laws or orders or which involves the safety of the building or other structures.

It shall be unlawful to commence work on any new structure and/or alteration/addition before the applying for a building permit. A fine schedule is in place for this violation.

A building permit shall lapse and be void unless building operations are commenced within six (6) months of the date thereof.

A zoning permit shall expire within twelve (12) months unless substantial work has commenced.

Any permit issued in conflict with the provisions of this ordinance shall be null and void.

### SITUATION PLAN SHOWING ABOVE INFORMATION

Zoning District \_\_\_\_\_ Use of proposed new structure and/or alteration/addition is permitted? ( ) yes ( ) no

*If no, an application for a CONDITIONAL USE PERMIT is needed.*

Highway Setback Right of Way \_\_\_\_\_ Center Line \_\_\_\_\_

Lot Size \_\_\_\_\_ feet wide x \_\_\_\_\_ feet long \_\_\_\_\_ square feet in area

Building Size \_\_\_\_\_ feet wide x \_\_\_\_\_ feet long \_\_\_\_\_ square feet in floor area

Within the sketch box below, please draw existing structures and proposed new structure and/or alteration/addition listing ALL setbacks (front, sides and rear yard setbacks) If necessary, please attach separate sheet of paper indicating the aforementioned.

Proposed new structure and/or alteration/addition meets setback requirements? ( ) yes ( ) no

*If no, application for a VARIANCE is needed.*

