

CITY OF ALMA

314 N. Main St. ■ PO Box 277 ■ Alma, WI 54610 (608) 685-3330
Fax: (608) 685-4935 Email: cityalma277@gmail.com

Conditional Use Permit Application

Property Owner Name:	Phone #:
Mailing Address:	
Email Address:	

Agent Name:	Phone #:
Mailing Address:	
Email Address:	

SITE INFORMATION	Parcel Number: _____ - _____ - _____
Site Address: _____	
Property Description: _____ ¼ _____ ¼ Sec. _____, T _____ N, R _____ W, Town of _____	
Parcel Size in Acres: _____ Square Feet: _____	
Legal Description: _____	

PROPOSED DEVELOPMENT / LAND USE
Complete Description:

Use: Residential <input type="radio"/> Agricultural <input type="radio"/> Commercial <input type="radio"/> Industrial <input type="radio"/> Recreational <input type="radio"/>
Type: New Dwelling <input type="radio"/> Addition <input type="radio"/> Accessory Structure <input type="radio"/> Mobile Home <input type="radio"/> Land Alteration <input type="radio"/> Sign <input type="radio"/>
Dimensions: Length: _____ Width: _____ Height: _____
Structure Setbacks: Side Yard (near): _____ Side Yard (far): _____ Rear Yard: _____
Road Centerline: _____ Stream/Water Feature: _____
Septic Tank: _____ Drainfield: _____ Well: _____

SITE PLAN

A detailed site plan must be submitted with your application or the application will be deemed incomplete and returned. The site plan may be drawn on the following page or on a separate piece of paper or survey map. The location of the following features must be included on the site plan:

Configuration of Parcel with all Dimensions North Arrow Roads Including Driveways

All Existing Structures Proposed New Structure(s) or Addition(s) Easements

Distances from Property Lines and Road Centerline Septic Tank and Drainfield

Well Location Water Features and Potential Wetlands

- The applicant must stake or otherwise mark the locations at the development site of all proposed new structures, additions or other improvements including driveways, septic system, well, etc.

WETLAND NOTICE

You are responsible for complying with state and federal laws concerning construction near or on wetlands, lakes and streams. Wetlands that are not associated with open water can be difficult to identify. Failure to comply may result in removal or modification of construction that violates the law or other penalties or costs. For more information, visit the Department of Natural Resources Wetlands Identification Web Page or contact a Department of Natural Resources Service Center.

APPLICANT SIGNATURE

I certify by my signature that all information presented herein is true to the best of my knowledge. I understand that I am subject to all applicable codes, statutes and ordinances of the City of Alma and the State of Wisconsin. Providing incorrect information may cause a delay in permit processing or denial. I give permission for the staff of the City of Alma Zoning Committee to enter upon my property for the purpose of verifying that the standards and requirements of the Zoning Ordinance are met.

Owner / Agent Signature _____ Date: _____

FEES: **\$450** All Conditional Use Permit Applications (unless listed separately below)

Make checks payable to: **City of Alma**

Return Completed application to: **City of Alma, P.O. Box 277, Alma, WI 54610**

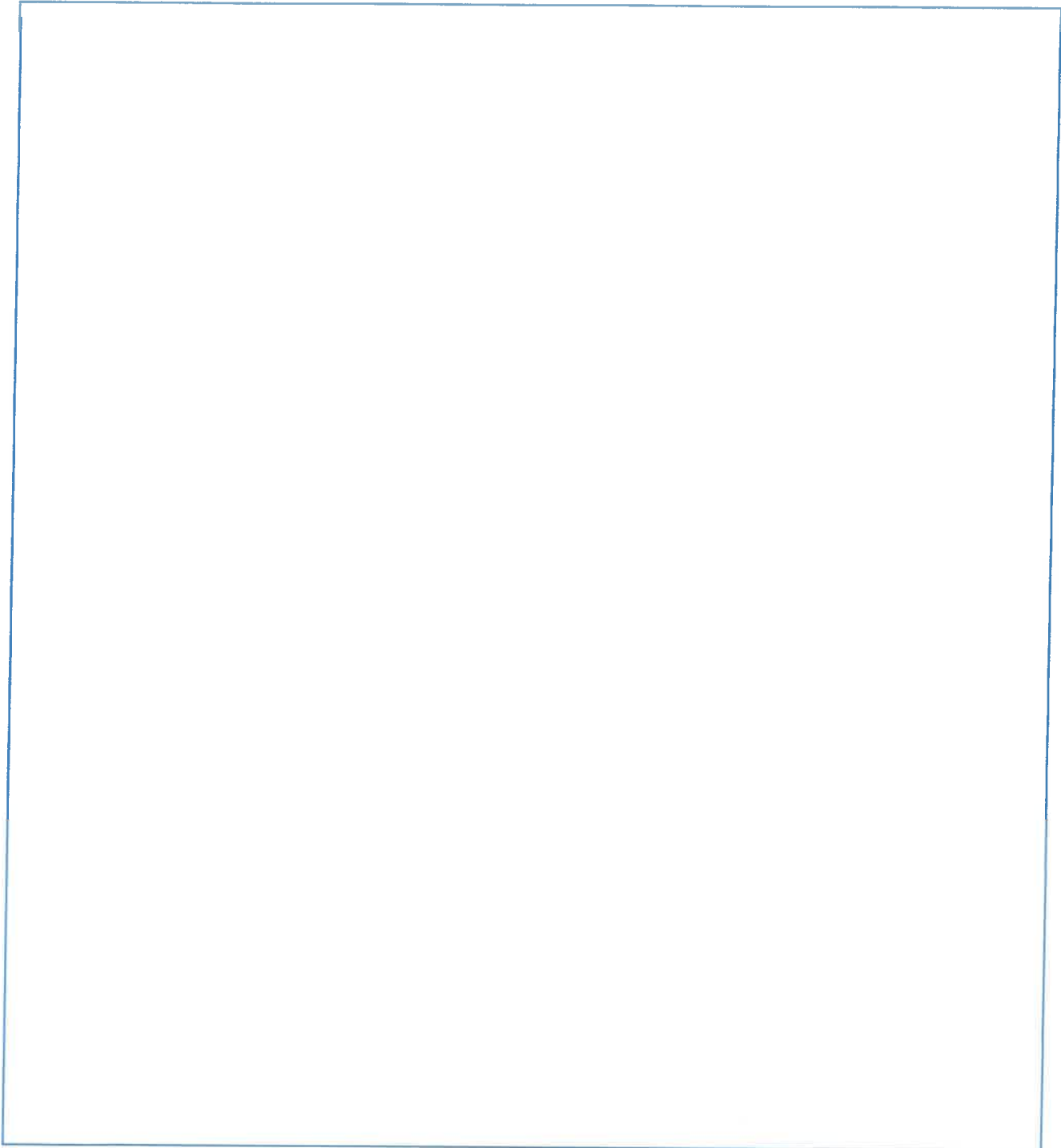
Zoning Permits expire within 12 months unless work has commenced or within 24 months if the development for which the permit was issued is not substantially complete.

NOTICE: An after-the-fact fee of three times plus \$65.00 of the applicable zoning permit fee shall be charged if work is started before a permit is issued. Permit application fees are non-refundable.

SITE PLAN

Applicant: _____ Section _____ Town of _____

Include all features listed on previous page.



EROSION CONTROL AND STORMWATER MANAGEMENT

Sediment and erosion control and stormwater management are an important aspect of all land disturbing activities. Additional review and permitting may be required if your site is within 300 feet of a stream or if your site is on steep slopes of 12% or greater. If your development activity will disturb one acre of land or more you are required to apply for a Conditional Use Permit and a Wisconsin Pollution Discharge Elimination System (WPDES) permit from the Wisconsin Department of Natural Resources.

