

Voter Registration Completion Guidelines

Section 1. The voter must complete this section in full. If they leave a box unchecked, they cannot vote.

Section 2. They must put in their full name as it appears on their driver license or WI ID.

Section 3. The voter must enter a date of birth. A phone number and email are optional but are helpful in the event the form is missing information.

Section 4. The voter must enter a complete and valid address. No PO box should be shown here. The address must conform to the US Postal Code and must be a valid address in your municipality.

Example: 304 N Main St., Nelson, WI 54756 is not valid

N304 Main St., Nelson, WI 54756 is a valid address.

A directory of valid addresses in your municipality would be helpful to have available.

Section 5. This is only needed if the mailing address differs from the physical address. This is where you would enter a PO Box used for mail.

Section 6. This is only needed if they had a different name on their previous registration or a different address, such as someone who moved and/or got married.

Section 7. If the voter has a valid driver's license or WI ID, they must provide that number and the expiration date. If they do not have a valid driver's license or WI ID, then they must provide the last 4 of their social security number. Any voter unable or unwilling to provide that information would not have their vote counted unless they brought the information in by 8:00 p.m. on election day or by 4:00 p.m. on Friday following the election. You would allow them to vote a provisional ballot pending receipt of the missing information.

Section 8. The voter must check the box and provide you with proof of residence. A list of acceptable documents is listed on the other side of this page with the voter's instructions.

Section 9. They must sign and date the form.

Section 10. This is only used if someone assisted them in completing the form.

Bottom Section. You must circle the type of proof of residence used, write in the issuing entity (such as name of utility company, bank, etc.), and at least the last 4 digits of the document number or account number, the date the proof of residence was provided and sign the document.

If you rely on the county for WisVote services, all these sections must be completed correctly, or the forms will be returned to you for the missing information. Thank you for taking the time to be sure the form is fully and accurately completed, signed and dated.

The Voter Registration Application instructions are on the back side for voters to reference when completing a new registration.

1 • If you did not check every box in this section, you are not eligible to vote in Wisconsin. Do not complete this form.

2 • Provide your current and complete name. Please provide your name as it appears on your WI driver license or state-issued ID card (Box 7), if applicable, and the proof of residence document you provided in Box 8.

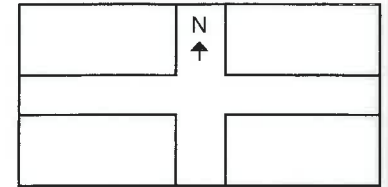
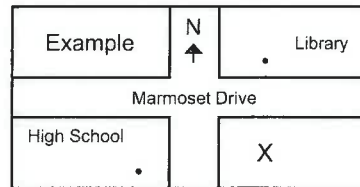
3 • Provide your month, day, and year of birth.
• Providing your phone number and/or email address is optional and is subject to open records requests. This information may be used by your municipal clerk to contact you about your voter record or absentee ballot request.

4 • Provide your home address (legal voting residence) in Wisconsin.
• Provide your full street name, including the type (St, Ave, etc.) and any pre- and/or post-directional (N, S, etc.).
• You may not enter a PO Box as a residential address. A rural route box without a number should not be used.
• A "military elector" is a person, or the spouse or dependent of a person who is a member of a uniformed service or merchant marine, a civilian officially attached to a uniformed service and serving outside the United States, or a Peace Corp volunteer. Military electors are not required to register as a prerequisite to voting at any election.
• A "permanent overseas elector" is a US citizen, at least 18 years old, who does not qualify as a resident of this state, but who either last lived in this state, or whose parent last lived in this state immediately prior to the parent's departure from the United States, and who is not registered to vote in any other state.

If you do not have a street number or address, please use this map to show where you live.

If you are a homeless voter and are registering to vote, please also provide a letter from an organization that provides services to the homeless that:

- Lists your name
- Describes the location designated as your residence for voting purposes



5 • If your mailing address is different from your home address, provide it here. A PO Box is acceptable as a mailing address. Overseas electors should provide their complete overseas address here.

6 • Provide full previous name if changed and/or previous address if you have been registered to vote anywhere in the U.S.

7 • If you have a valid and unexpired WI driver license or WI DOT ID: provide that number. If you do not know your number, please call (608) 266-2353 to get it.
• If you have an expired, canceled, suspended, or revoked WI driver license or WI DOT ID: you must provide the last four digits of your Social Security number. In addition, you may also provide the number on your license or ID (optional).
• If you have never been issued a WI driver license or WI DOT ID: provide the last four digits of your Social Security number.
• If you do not have a WI driver license or WI DOT ID nor a Social Security Number: please check the appropriate box.

If you are registering to vote on Election Day and have been issued a WI driver license or ID, but are unable or unwilling to provide the number, your vote will not be counted unless you provide the number to the election inspectors by 8:00 p.m. on Election Day or to your municipal clerk by 4:00 p.m. the Friday following Election Day.

All proof of residence documents must contain voter's current name and address.

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- A WI Driver License/ID Card, if not expired or canceled; may be used even if driving privileges have been revoked
 - Any other official identification card or license issued by a Wisconsin governmental body or unit
 - An employee ID card with a photograph, but not a business card
 - A real property tax bill or receipt for the current year or the year preceding the date of the election
 - A residential lease (does not count as proof of residence if elector submits form by mail)
 - A picture ID from a university, college or technical college coupled with a fee receipt or an on-campus housing listing provided by the university, college or technical college
 - A utility bill for the period commencing not earlier than 90 days before the day registration is made
 - (Homeless voters only) A letter from an organization that provides services to the homeless that identifies the voter and describes the location designated as the person's residence for voting purposes
 - A contract/intake document prepared by a residential care facility indicating that the occupant resides in the facility
 - A bank/credit card statement
 - A paycheck or pay stub
 - A check or other document issued by a unit of government

Proof of residence documents may be provided in an electronic format.

10 **Assistant:** If you are unable to sign this form due to a physical disability, you may have an assistant do so on your behalf. That assistant must provide his or her signature and address in the space provided. By signing, the assistant certifies that he or she signed the form at your request.

Do you need any accommodations at your polling place (e.g., curbside voting)? If so, please describe:

Please indicate if you are interested in being a poll worker